



DEFENSE LOGISTICS AGENCY
DEFENSE SUPPLY CENTER PHILADELPHIA
700 ROBBINS AVENUE
PHILADELPHIA, PENNSYLVANIA 19111-5092

IN REPLY
REFER TO

DSCP-K

June 14, 2004

Mr. Stephen Sherman
Director
Document Automation and Production Service
5450 Carlisle Pike
Bldg. 09
P.O. Box 2020
Mechanicsburg, PA
17055-0788

Dear Mr. Sherman:

During the past two years the DSCP Environmental Office has been working on a project, which required the imaging of a large number of documents, maps, records, oversized files, etc., some in color, many of which had to be shipped off base to other organizations. The DSCP Environment Office decided to utilize the services of the Philadelphia Document Automation and Production Service (DAPS). These records had significant legal implications and it was imperative that the documents were imaged accurately, the job completed in a timely manner, the documents shipped correctly and all originals returned to their owner. I cannot think of a single instance where the Philadelphia DAPS personnel failed to meet these criteria. Whenever work was submitted to the DAPS facility, I was treated with the utmost courtesy and my job order was always processed in an expeditious manner. In fact the DAPS staff was so efficient that I felt as if I were their "special" customer.

I would like to make special mention and compliment the Philadelphia DAPS staff under Mr. Mike Wasco (Production Supervisor) for their professionalism and competency. Mr. Wasco provided assistance when necessary and was always available whenever a problem occurred. If Mr. Wasco was not on hand, his very able assistant, Mr. Richard Ballezzi, was there to help me. I would also like to give recognition to the following individuals with whom at one time or another gave quality assistance or service to me:

Mr. Lawrence Turman

Mr. Dan Peden

Mr. Ray Casta

Mr. Ben Figuracion

Mr. Ken Davis

Ms. Judi Hofer

Mr. Tom Madden

Ms. Linda Kirk

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DOCUMENT AUTOMATION &
PRODUCTION SERVICE

Mr. Steven Boxley

Ms. Doranda Sinkler

Mr. Art Kelly

Mr. Mike Devlin

Mr. Sherman, you are truly fortunate to have such an excellent staff associated with your organization. Whenever imaging of documents or records are required, I never hesitate to recommend the Philadelphia DAPS Organization. It's always a pleasure to mention the expertise and professionalism of Mr. Mike Wasco's Production Group at the Philadelphia DAPS Facility. I am very grateful to have had the experience to work with such a fine group of individuals.

Sincerely,

A handwritten signature in cursive script that reads "Richard S. Bell".

RICHARD S. BELL

DSCP BRAC Environmental Coordinator

Cc:

Mr. George Gianios